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Approved
Minutes of the Executive Committee of the Academic Senate
September 12, 2014
SM113B, 9:00-10:30 AM

Present: Phil Anloague, Erin Brown, Jim Dunne, Harry Gerla, Linda Hartley, Emily Hicks, Carissa Krane, Laura Leming, Ed Mykytka, Dominique Yantko

Absent: Paul Benson, Kathy Webb

Guests: Corinne Daprano, Pat Donnelly (for Paul Benson)

Opening prayer/meditation: P. Anloague opened the meeting with a prayer.

Minutes: The minutes of the September 5, 2014 ECAS meeting were approved with corrections. There was one abstention.

Announcements:

- Next ECAS Meeting Friday September 19, 2014, 9:00-10:30, SM 113B
- Academic Senate Meeting Friday September 19, 2014, 3:00 pm in KU Ballroom
- ELC meeting on Monday, September 22, 2014, 9:30-11:30 am, in Presidential Suite, KU 316. Mickey McCabe and possibly John Leland will give an overview of UD Research Institute (UDRI). P. Benson is unable to attend. A future ELC meeting will include a discussion with Tim Wabler about UD Athletics. J. Dunne suggested university advancement as a potential future topic. C. Krane stated that several people have conflicts with some or all of the ELC meeting times and she encouraged people to come and go as needed. Scheduling ELC meetings are difficult given the people involved. **Action item:** Please send C. Krane any feedback about the notes from the last ELC meeting.
- Email distribution lists for senators will be available in early October.
- C. Krane reviewed the agendas of the most recent President's Council, Provost's Council, IEC (International Education Council), and UPCC (University Policy Coordinating Committee) meetings. C. Krane attends these meetings as the President of the Academic Senate. It was decided that she would post the agendas and minutes to the ECAS Porches site. Topics from these meetings will be discussed at ECAS as needed. Questions should be directed to C. Krane.

C. Krane expressed concern about how the UPCC was operating, citing an example of a proposed new policy on interim appointments of staff and administrators that came before the UPCC from HR without being vetted by the Provost's Office, academic units, or faculty. P. Donnelly, Associate Provost for Faculty and Administrative Affairs, stated that he had seen an early draft, but concurred that the document had not received appropriate consultation, and was not properly vetted before going to UPCC.. An extended discussion of the authority of the UPCC followed. According to UPCC members C. Krane and P. Donnelly, the UPCC does not have authority to create policy. However, the UPCC web page (<https://www.udayton.edu/policies/#2>) states "In addition to reviewing all existing University policies, the UPCC develops policies required by law, administers a formal process for

proposing and approving policies, assists in communicating and enforcing policies, and ensures policies are consistent with the mission of the University of Dayton and its Catholic, Marianist values.” The policy on staff and administrative appointments has been pulled back from the UPCC at the request of Interim Provost Benson. C. Krane also expressed concern about Senate-approved policies being sent to the UPCC. She asked what happened if the UPCC disagreed with a Senate policy. P. Donnelly stated that the policy would be sent back to the submitting group with comments about why the policy was inconsistent with University documentation. There was general agreement among ECAS that faculty should be consulted early in the process of creating new policies that impact academic areas. If policies are needed to meet legal requirements, it should be explained up front, with the requirement that the policy be appropriately discussed and reviewed by the relevant bodies which consult on policy. There needs to be more transparency throughout the policy creation and review process. C. Krane will discuss with P. Benson and issue an invitation to Lisa Sandner, the chair of the UPCC, to meet with ECAS.

P. Donnelly gave a brief overview of the Kuwait project. He has drafted a statement outlining the Kuwait delegation’s expectations of UD (as currently understood) such as consultation on the curriculum, co-curricular activities, and culture, particularly in the areas of engineering, business, and the CAP. The Provost’s Office is currently waiting for a response.

- The discussion of the review of administrators was postponed until next week to the absence of Interim Provost Benson.

Reports from Committees: No reports were given.

Old Business:

No old business was discussed.

New Business:

Email from SBA faculty member: The review of administrators is an ongoing topic of discussion in ECAS. P. Donnelly gave a brief overview of the current 360 process used when an appointment is up for renewal. Issues relating to the review of specific administrators should be referred to the Interim Provost. C. Daprano stated that issues about the review of administrators were also raised last year in SEHS when the dean appointment was up for renewal. C. Krane stated that concerns about faculty involvement in search committees for administrators were addressed this summer with positive results. She asked ECAS to consider if a policy is needed to ensure faculty involvement on future search committees.

Meetings with Board of Trustees members should be arranged with Chair Steve Cobb. C. Krane has discussed ways to increase Senate/faculty access to the Board with Dan Curran and Steve Cobb. As an initial step, Steve Cobb will attend the October 17 Academic Senate meeting. Additional mechanisms for faculty/BOT interactions are being discussed, including possible social engagement to allow for more informal conversations. It was suggested that ECAS propose a presentation by the Senate President and Vice-President to the Academic Policies Committee of the Board to help inform the committee on the work of the Academic Senate. P. Anloague asked what the agenda would be for Chairman Cobb’s visit to the October 17th Senate meeting and whether it would be possible for Chairman Cobb to meet with

ECAS prior to that meeting if his schedule allows. The purpose of his presence at the October Senate meeting along with Dan Curran is to brief the Senate on the discussions and actions of the latest Board of Trustees meeting ending the day before the Senate meeting.

E. Hicks raised concerns about giving individual faculty members the power to divert too much attention from the agenda of ECAS and the Senate. She stated that the issues in the email (review of administrators, faculty representation on search committees for administrators, and faculty access to the Board of Trustees) are all already being addressed by ECAS and the Senate. P. Anloague agreed that we need to be thoughtful about how we address the concerns of individual faculty members. C. Krane gave an overview of the process used to respond to emails/issues either directly or through ECAS, and there was general agreement that she should continue to filter according to her current process. L. Leming stated that we must be sensitive to the current campus climate when dealing with these issues.

September 19 Academic Senate Meeting Agenda: The agenda for the upcoming meeting was reviewed. C. Krane received slides from HR this morning but they do not include the 2015 health care information. The processes for handling the proposed language for the duties of the Senate parliamentarian and the amendment to DOC 2007-05 were discussed and finalized. C. Krane will reiterate the Senate's role in the academic climate survey response during her ECAS report. H. Gerla motioned to approve the agenda with edits and L. Leming seconded. The motion was unanimously approved.

The meeting was adjourned at 10:35 A.M.

Respectfully submitted by Emily Hicks

Work in Progress

Task	Source	Previously assigned	To	Work due	Due
Consultation	ECAS	ECAS	ECAS	Open communication	ongoing
Instructional staff titles	Provost's office		FAC		
Information Literacy			ECAS	Charge	
AS Constitution revision	ECAS		ECAS		
Dismissal for academic dishonesty	SBA	SAPC	Deans' Council		
Policy for academic certificate programs			APC		
Anti-discrimination policy	Legal		FAC, SAPC	Comments/recommendations	
Academic scheduling task	ECAS		ECAS	Report	12/15/14

force					
Review ECAS/Senate representation on Elections Committee	ECAS		FAC		
Review ECAS/Senate representation on UNRC	ECAS		FAC		
Tasks ongoing					
CAP Competency Committee oversight	Senate		APC	Hear monthly reports	
UNRC			ECAS	Hear monthly reports	
Summer tuition	Faculty		SAPC	On hold until tuition model is further developed	